

Dormitory Statute

For the student dormitory "Don Bosco" gem. § 15 StudHG, BHBl. 291/1986 (Version 2019)

I. Student dormitory operator

Student dormitory operator is in accordance with §§ 3 and 20 StudHG the community of Salesians Don Bosco, Hagenmüllergasse 27 – 33, 1030 Vienna, represented through respective dormitory management (manager, administrator, dormitory director).

II. Dedication purpose

The student dormitory serves exclusively for the students in the sense of § 4 StudHG. It should offer the residents a human home and a good, dignified working environment, so that they can reach the study goal they are striving for.

III. Allocation of dormitory places

In allocating free dormitory places by the student dormitory operator, having regard to purpose of dedication, first will be fulfilled/met contractual proposal rights towards the third party. With regard to the purpose of dedication as well as social needs of the applicant, at the allocation of the dormitory places, the preference goes to the students who:

- Are Austrian citizens
- Belong to Christian religion
- Are beginning their studies/are in the first year of their studies

Short-term allocation of dormitory places to the applicants who do not meet all the requirements is possible. Before the extension of the Residency Contract, the student is supposed to prove a good academic accomplishment.

IV. Application

The application is to be brought to the dormitory management in written form.

V. Dormitory representation "Heimvertretung"

The dormitory representation announces their names and addresses in written form right after the election of their bodies. Until reaching such announcement in the office of the dormitory management is the previous dormitory representation authorized to represent.

VI. Principles of the residency in the dormitory

- a. As dormitory places are considered those spaces, in which dormitory residents are assigned to live. Common rooms are those spaces, which are available to the residents to use together, such as: kitchens on different floors, winter garden, sacral room, storage rooms. To the common rooms do not belong: sports facility including football, tennis, table tennis, volleyball facilities etc., basement bar, music rooms and storage room for bicycles, for these rooms there are special regulations.
- b. Each resident receives a room key, which also locks front door. This means that each person accepts full freedom and responsibility. The front door should be between 22:00 and 06:00 locked by everyone. The keys remain property of the dormitory residence. They are not to be given to a third person or copied. In case of key loss, this should be immediately reported to the dormitory director. The resident bears the liability for the lost key.

- c. According to the registration law, every resident is to register/deregister with the police within 3 days of moving in/out and is to bring the registration form within 8 days to the dormitory management.
- d. Upon receipt of guests, it is required to take full account of the roommate. Studying and night's sleep should not be disturbed by the visitor. Who has guests, take liability and responsibility for their behavior. Repeated disregard of these points or an overnight stay of people who do not live in the dormitory can result in expulsion.
- e. The student dormitory functions on self-catering basis. Kitchens on different floors, fridges, vending machines etc. are placed at the disposal. Blankets and pillows should be brought by residents, as well as cookware, linens, and washing detergent. Washing machines are provided.
- f. Everyone should take care of economical usage of light, water and electricity. Cooking plates and radiators etc. are for security reasons not allowed in rooms. Having a refrigerator in room requires authorization by the dormitory management.
- g. The inventory is to be treated with the greatest care. Each dormitory resident is liable for the living area that is placed at his or her disposal. Room walls are not supposed to be damaged by tape, glue, etc. Windows should be closed upon leaving the room. By individual decorating of the room, in order to keep the walls and furniture undamaged, nothing is to be employed. Removal of furniture, with which are the room in the dormitory furnished, is not allowed.
- h. Dormitory residents are allowed to enter other rooms only with the agreement of the resident of that room. The dormitory management is not liable for the loss of property.
- i. The housekeeping staff are to be greeted and treated with politeness and goodwill. During the cleaning of the room, the residents could leave it.
- j. Living together requires that everybody takes care of order and cleanliness in the house, especially in the basement bar, in the kitchens and sanitary facilities.
- k. Smoking is allowed by the fire police only in the winter garden, not in the rooms, elevator, in the corridors, basement bar or other common rooms.
- l. It is not allowed to have pets in the dormitory. Bringing of weapons is not permitted. The dormitory management reserves the right to enter and control the rooms in urgent cases, especially in case of imminent danger or reasonable suspicion of unauthorized usage.
- m. Bicycles can be parked in the bicycle room, but without liability on the part of the dormitory management (required registration)
- n. The dormitory management reserves the right to organize events in common rooms or to allow others to have events. The dormitory management is not liable for events by dormitory representatives or residents.
- o. The residents will be invited to participate in religious and cultural events. Residents are expected to participate in the information evening at the beginning of academic year, especially in their first year. Important information will be given there. Date and alternative dates will be made known on time.
- p. Suggestions, wishes, and complaints can be stated to the dormitory management directly or thorough dormitory representatives.
- q. Illnesses or accidents within or outside the dorm should be reported to the dormitory management as soon as possible, to take necessary precautions.

**"Be cheerful,
do good
and let
the sparrows whistle"**

(Don Bosco)